

BOURNE FREEMASONS' CLUB

HEALTH AND SAFETY POLICY STATEMENT:

Bourne Freemasons Club is strongly committed to provide safe and secure facilities for both Masonic and other social groups but the health, well-being and safety of each individual is always our paramount concern. We recommend that all users of the premises take care to follow our policies within these boundaries.

HEALTH AND SAFETY POLICY:

To support our Health and Safety policy statement we are committed to the following duties:

- The Club itself or each hiring group must undertake regular, recorded risk assessment of the club premises and all activities they individually undertake.
- Create a safe environment by putting health and safety measures in place as identified by the assessment.
- Ensure that all members are aware of, and understand and follow the club's health and safety policy.
- Appoint a competent club member, or hiring member, to assist with health and safety responsibilities.
- Ensure that normal operating procedures and emergency operating procedures are in place and known by all members and each hiring groups.
- Provide access to adequate first aid facilities, and ensure that a qualified first aider being someone nominated by the hiring group and listed with the Bourne Freemasons Club.
- Report any injuries or accidents sustained whilst on the club premises.
- Ensure that the implementation of the policy is reviewed regularly and monitored for effectiveness.

- **As A Club member or Hirer of the premises you have a duty to:**
 - Take reasonable care for your own health and safety and that of others who may be affected by what you do or not do.
 - Co-operate with the club on health and safety issues.
 - Not interfere with or misuse anything provided for your health, safety or welfare.

CLUB HEALTH AND SAFETY OFFICER: Peter Flint

FIRST AID: Within the bar area and within the defibrillator case in entrance lobby

QUALIFIED FIRST AIDERS:

As appointed